

### ACH Application Form

United States Custom Service Automated Clearinghouse Daily Statement Payment Program  
(This form will be used to communicate account information to Mellon Bank)

Date: \_\_\_\_\_

Action to be taken:       Add                       Change                       Delete

If action is an add, change, or delete, please provide the following information:

Payer Company Name: \_\_\_\_\_

Payer Company Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Payer Contact Address: \_\_\_\_\_

Payer Telephone:        (    ) \_\_\_\_\_      FAX: (    ) \_\_\_\_\_

Please provided applicable importer number or 3 digit filer code of ACH applicant.

Importer Number: \_\_\_\_\_      OR 3 digit filer code:    \_\_\_    \_\_\_    \_\_\_  
(include suffix)

Bank Name: \_\_\_\_\_                      Address: \_\_\_\_\_  
Telephone: (    ) \_\_\_\_\_                      \_\_\_\_\_

**Bank must be a National Automated Clearinghouse Association (NACHA) participant**

ACH Bank Transit                                      ACH Bank  
Routing Number: \_\_\_\_\_      Account Number: \_\_\_\_\_

To ensure the accuracy of the account information, it is requested that a specification sheet (obtained from your bank) be completed and accompany this application. The ACH payer will be held responsible for defaults which result from incomplete or erroneous account information when the specification sheet is not submitted and certified by bank personnel. Please verify that the bank transit routing and account numbers on the ACH application and specification sheet match before forwarding to the National Finance Center.

Name of Customs Broker/Filer: \_\_\_\_\_      3 digit filer code:    \_\_\_    \_\_\_    \_\_\_

Contact Name: \_\_\_\_\_                      Telephone: (    ) \_\_\_\_\_

U.S. Customs ABI Client Representative of Customs Broker/Filer \_\_\_\_\_

\_\_\_\_\_  
Name of Authorizing Company Official  
(Please type or print)

\_\_\_\_\_  
Signature of Authorizing Company Official

This application should be faxed or mailed to the ACH Coordinator at:  
U.S. Customs Service  
National Finance Center                      Fax: (317) 298-1259  
ACH Applications                      Phone: (317) 298-1200 Ext. 3156  
6026 Lakeside Blvd.  
Indianapolis, IN 46278

**(To Be Completed by the U.S. Customs Service)**

ACH Payer Unit Number \_\_\_\_\_ (assigned by USCS) Effective Date \_\_\_\_\_  
(Effective date is first date ACH payment authorizations may be sent by Customs Broker/Filer)